



**PUBLIC WORKS PERMIT APPLICATION REQUIREMENTS FOR
 PAVING AND DRAINAGE CONSTRUCTION**

The following Public Works requirements are to be considered in the City’s right-of-way or Private Property which are to include PAVING & DRAINAGE construction.

Job Site Location: _____

The purpose of the following requirement checklist is to assist the person(s) in the permitting process for Paving and Drainage construction permits. Follow these steps as you prepare your application for submittal.

Some steps may or may not be applicable. In this case mark N/A.

CHECKLIST

1	Submit “Public Works Permit Application”. All fields must be completed. For fields that are not applicable mark with N/A.	
2	Submit two sets of plans signed and sealed and one original survey.	
3	Submit Engineer’s quantities to include: linear feet of storm drains (solid and perforated pipe to be separated items), linear feet of curbing, square feet of asphalt paving, approaches width, linear feet of sidewalk on the right-of-way only.	
4	All drainage plans should be approved and have original stamp/signature from DERM.	
5	Provide number of square feet for paving area. Provide number of linear feet of drainage (solid pipe and exfiltration pipe), sidewalk, curbs and gutters.	
6	If applicable, the original “Surface Water Management Standard General Permit” from DERM should be attached with plans.	
7	For project with an area bigger than one acre, an NPDES Storm water permit is required as per Rule 62-621.300(4) F.A.C. Please contact the FLA. DEPT. OF ENVIRONMENTAL PROTECTION at (805) 921-9904 or WWW.DEP.STATE.FL.US/WATER/STORMWATER/NPDES/ . Prior obtaining a Public Works Permit from Miami Gardens, the application for NPDES needs to be submitted and a copy turned in to be attached to application	
8	Submit “Stormwater Erosion and Sedimentation Control Plan”. The permittee shall be responsible for establishing adequate measures and control during construction in order to ensure that sedimentation and/or turbidity problems do not impact adjacent facilities. Said measures shall be used also to prevent siltation of the constructed drainage system during site development.	
9	Provide with drainage calculations and geotechnical report.	

Note: Swale area on the city right-of-way (grass area) affected by the construction needs to be restored (which includes, but not limited to removal of any construction debris, regrading and re-sodding) in order to pass the final inspection from Public Works. The swale section will be constructed (depressed 6 to 9 inches) in accord with Public Works Manual - Standard Details-Part 1.

Since every property is unique, Public Works Department may require additional information after reviewing the permit application.

Print your name and sign here:

NAME (PRINT)	
SIGNATURE	
DATE	

GENERAL INFORMATION

All stormwater drainage system shall be designed with the requirements from Miami Dade County Public Works Manuals (Part 1-Standard Details; Part 2- Design and Construction; Section 28-13 and 24 of the Miami Dade County Code requires that in new subdivision adequate provision be made for the disposal of stormwater in accord with standards prescribed in the Manual of Public Works and the Department of Environmental Resources Management. The provisions of the manuals, but are not limited, to land development and subdivisions. Their application to works on private property such as parking lots extends only to items under direct control of the Public Works Department and DERM.

OTHER REQUIREMENTS

Drainage facilities shall also comply with the requirements of the following agencies or regulations whenever applicable:

- City of Miami Gardens -Zoning Department
- South Florida Water Management District
- Corps of Engineers, U.S. Army
- South Florida Building Code
- Department Public Health
- Dade County DERM